



COURSE NAME: AI - Data Quality Analyst
NSQF LEVEL: 6
REFERENCE ID: SSC/Q8101
ALIGNED TO: NCO-2015/252.NIL

Brief Job Description:

Individuals at this job are responsible for performing different aspects of data quality management. S/he will be responsible for importing and pre-processing data as per pre-defined specifications or as desired for analysis.

Personal Attributes:

A data quality analyst needs to have good analytical skills, attention to detail and problem solving ability. S/he needs to have good communication skills to work with stakeholders across multiple teams such as data science, product development, etc.

Module 1 : Import Data

- Define data type and sources
- Acquire the data

Assessment for Module 1

Module 2 : Pre Process Data

- Define the data set
- Perform data pre-processing operations
- Basic of Listening Skill
- Story / Case Study Based Brain Storming Session

Assessment for Module 2

Module 3 : Manage your work to meet requirements

- Utilize Scope
- Ensure Compliance
- Basic of Concall
- Group Discussion

Assessment for Module 3



Module 4 : Work effectively with colleagues

- Communicate with colleagues
- Show respect
- Basic of Videocall
- Importance of Team

Assessment for Module 4

Module 5 : Provide data/information in standard formats

- Obtain information
- Analyze and report information
- Data/Information: Quantitative, Qualitative
- Objection / Rejection Handling

Assessment for Module 5

Module 6 : Develop your knowledge, skills and competence

- Develop knowledge
- Apply knowledge
- Interpersonal Skill
- Interaction With Corporate

Assessment for Module 6

Module 7 : Build and maintain relationships at the workplace

- Build relationships
- Maintain relationships
- Importance of Team
- Conflict Management

Assessment for Module 7



Module 8 : Build and maintain client satisfaction

- Define client requirements
- Ensure client satisfaction
- Objection / Rejection Handling

Assessment for Module 8

Interaction with Subject Matter Expert

Certification